

**MINUTES  
LAKES ADVISORY BOARD MEETING  
HAINES CITY, FLORIDA**

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**January 9, 2018**

**4:00 PM**

**Commission Chambers**

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**1. CALL TO ORDER**

Chair Kristen Aanerud-Smith called to order the Lakes Advisory Board Meeting on Tuesday, January 9, 2018 at 4:10 p.m. in the City Commission Chambers located at 620 E. Main Street, Haines City FL.

Chair Kristen Aanerud-Smith, Sheila Cotton, and Kurt Vahle was in attendance.

Absent: Russ Yates

Staff in attendance: Transportation Superintendent Ed Trail and Deputy City Clerk Erica Anderson.

**2. APPROVAL OF MINUTES**

Board Member Cotton moved to approve the minutes of the December 12, 2017 meeting. Board Member Vahle seconded the motion, the motion was approved unanimously.

**3. PUBLIC COMMENTS**

There were no members of the public to come forward and speak with the board.

**4. OLD BUSINESS**

**4.A. BOARD UPDATES**

Board Updates and Discussions included:

1. Reach out to US pavers for donations
2. Chair Smith will follow up with Tina for possible donations
3. Board Member Arthur Watts has resigned due to personal reasons
4. Board Member Cotton will reach out to some of her neighbors for possible membership to the board.
5. Extending the donation letter
6. Roberts Rules of Parliamentary - will be e-mailed to the board by staff
7. Authorization to apply for donations using an open ended letter, tax exempt forms from the city and permission to apply for donations using the board members names
8. Superintendent Trail informed the board he did not get a chance to speak with Adrianna and a resolution has not been made in regards to the Lake Henry project. He also stated, the representative for the morbitrac came in to talk with staff
9. Staff is still working on the Alum project
10. Fundraising strategies
11. Reverse osmosis

**5. NEW BUSINESS**

**5.A. COMMISSION QUARTERLY UPDATES**

There will be no quarterly updates from the board to the City Commission.

**5.B. CURRENT DONATIONS**

Board Member Cotton made a motion to change the date of the donation letter to June 1st 2018. Board Member Vahle seconded the motion, the motion was approved unanimously.

Chair Aanuerud Smith inquired whether staff had a response on the use of the city's tax I.D. number and the ability to apply for donations using their names. [It was approved by the City Manager for the board to apply for donations using the city's tax exempt form].

Further discussion ensued on the fundraising efforts and the strategies to use when approaching donors.

**5.C. LAB FACEBOOK PAGE**

The board was informed that staff is working with Marketing Manager Snively to create a page and or link for the LAB on the city's Facebook page.

**6. BOARD COMMENTS**

Superintendent Trail informed the board of the illicit discharge class to be held on the 30th of January at Lake Eva from 10-12p.m. and encouraged the board to attend. Chair Aanured-Smith questioned if any of these classes could be held on the weekends. Superintendent Trail stated, it would be up to the county, they are the one sponsoring the event.

**7. ADJOURNMENT**

Without any further business the Lakes Advisory Board Meeting was adjourned at 4:43 p.m.

APPROVED: \_\_\_\_\_

BY: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Linda Bourgeois  
City Clerk