



**AGENDA  
CITY OF HAINES CITY, FLORIDA  
CITY COMMISSION MEETING**

**November 16, 2017**

**7:00 PM**

**Mayor H.L. Roy Tyler**

**Vice-Mayor Morris West**

**Commissioner Horace West**

**Commissioner Don Mason**

**Commissioner Anne Huffman**

**COMMISSION CHAMBERS**

**620 E. Main Street, Haines City, FL 33844**

**Phone: 863-421-9921**

**Web: [hainescity.com](http://hainescity.com)**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS AND DISCUSSIONS**

**4.A. BETSY CLEVELAND DAY**

*Staff Contact: Linda Bourgeois, City Clerk (863) 421-9921*

**4.B. NATIVE AMERICAN HERITAGE MONTH**

*Staff Contact: Linda Bourgeois, City Clerk (863) 421-9921*

**5. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

**5.A. MINUTES FROM CITY COMMISSION WORKSHOP – NOVEMBER 2, 2017**

*Staff Contact: Linda Bourgeois, City Clerk (863) 421-9921*

**5.B. CEMETERY DEEDS**

*Staff Contact:* Linda Bourgeois, City Clerk (863) 421-9921

**5.C. CITY ATTORNEY INVOICE FOR THE BILLING PERIOD ENDING OCTOBER 31, 2017**

*Staff Contact:* Margie Wells, Senior Executive Assistant

*Disposition:* Approve as recommended in the City Manager memorandum dated November 16, 2017.

**5.D. SURPLUS ITEMS**

*Staff Contact:* Jay Hopwood, Lieutenant / Division Commander (863) 421-3636

*Disposition:* Approve as recommended in the City Manager memorandum dated November 16, 2017.

**6. PUBLIC COMMENTS - REGARDING ITEMS NOT ON THE AGENDA**

Public participation is encouraged. If you wish to address the City Commission regarding items not on the agenda, please sign your name on the list located in the City Hall Chambers entrance.

**7. OLD BUSINESS**

**7.A. SECOND AND FINAL READING - ORDINANCE NO. 17-1585 : AN ORDINANCE OF THE CITY OF HAINES CITY, FLORIDA; AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF HAINES CITY, FLORIDA, BY AN AMENDMENT TO THE LAND USE MAP BY RECLASSIFYING LAND FROM COUNTY RL-4X TO COMMUNITY ACTIVITY CENTER- NORTH RIDGE (CAC-NR) FOR PROPERTY LOCATED ON THE NORTH SIDE OF SOUTH BOULEVARD, EAST OF US 27 AT 2200 SOUTH BOULEVARD, IN HAINES CITY, FLORIDA; THE PROPOSED LAND USE MAP AMENDMENT IS TO RE-DEFINE THE LAND USE OF THE PROPERTY DESCRIBED THEREIN; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR A SMALL SCALE LAND USE AMENDMENT; PROVIDING FOR A COPY TO BE KEPT OF FILE; REPEALING ALL ORDINANCES IN CONFLICT HERewith, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

*Staff Contact:* Richard Greenwood, Development Services Director (863) 421-9933

**7.B. SECOND AND FINAL READING - ORDINANCE NO. 17-1586 : AN ORDINANCE OF THE CITY OF HAINES CITY, FLORIDA, AMENDING ORDINANCE NO. 03-1060, BY AMENDING THE ZONING MAP OF THE CITY OF HAINES CITY, FLORIDA FROM POLK COUNTY TOURISM COMMERCIAL CENTER-X (TCCX), COMMERCIAL ENCLAVE-X (CEX) AND RESIDENTIAL-LOW 4X (RL-4X) TO CITY COMMUNITY ACTIVITY CENTER-NORTH RIDGE (CAC-NR) FOR PROPERTY LOCATED ON THE NORTH SIDE OF SOUTH BOULEVARD, EAST OF US 27 AT 2200 SOUTH BOULEVARD, IN HAINES CITY, FLORIDA; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR APPROVAL OF ZONING DESIGNATION TO CAC-NR; PROVIDING FOR A COPY TO BE KEPT ON FILE; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.**

*Staff Contact: Richard Greenwood, Development Services Director (863) 421-9933*

**7.C. SECOND AND FINAL READING - ORDINANCE NO. 17-1584 : AN ORDINANCE OF THE CITY OF HAINES CITY, FLORIDA, AMENDING THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF HAINES CITY, FLORIDA, CONCERNING MEDICAL MARIJUANA TREATMENT CENTER DISPENSING FACILITIES BY ADOPTING TEXT CHANGES TO THE LAND DEVELOPMENT REGULATIONS OF THE CITY; AMENDING CHAPTER 4 – DEFINITIONS; AMENDING CHAPTER 5 – ZONING; AMENDING CHAPTER 6 – SPECIAL PROVISIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION, REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.**

*Staff Contact: Richard Greenwood, Development Services Director (863) 421-9933*

**7.D. SECOND AND FINAL READING - ORDINANCE NO. 17-1583 : AN ORDINANCE OF THE CITY OF HAINES CITY, FLORIDA; PERTAINING TO THE BUDGET; REALLOCATING AND REAPPROPRIATING MONIES FOR GENERAL FUND EXPENDITURES, CONFISCATED PROPERTY FUND EXPENDITURES AND CAPITAL PROJECTS FUND EXPENDITURES FOR THE FISCAL YEAR 2016-2017; PROVIDING FOR ALL OTHER ITEMS IN THE BUDGET OF EXPENSES TO REMAIN UNCHANGED; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

*Staff Contact: Shantavia Conner, Finance Director*

**8. NEW BUSINESS**

**8.A. ORDINANCE NO. 17-1567 : AN ORDINANCE OF THE CITY OF HAINES CITY, FLORIDA, AMENDING ORDINANCE NO. 03-1060, BY AMENDING THE ZONING MAP OF THE CITY BY RE-ZONING PROPERTY FROM RESIDENTIAL LOW-1 (RL-1) AND COMMERCIAL ENCLAVE (CE) TO RESIDENTIAL PLANNED DEVELOPMENT (RPUD) FOR THE PROPERTY LOCATED ALONG HWY 17/92 .75 MILES WEST OF HWY 27 AND DIRECTLY WEST OF MOSS AVENUE; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR THE APPROVAL OF ZONING DESIGNATION TO RPUD AND CONDITIONS; PROVIDING FOR A COPY TO BE KEPT ON FILE; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.**

*Staff Contact: Richard Greenwood, Development Services Director (863) 421-9933*

**8.B. ORDINANCE NO. 17-1568 : AN ORDINANCE OF THE CITY OF HAINES CITY, FLORIDA AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF HAINES CITY, FLORIDA, BY AN AMENDMENT TO THE LAND USE MAP BY RECLASSIFYING LAND FROM COMMERCIAL ENCLAVE (CE) TO LDR (LOW DENSITY RESIDENTIAL). FOR THE PROPERTY LOCATED ALONG HWY. 17-92 WESTBOUND JUST .5 MILES EAST OF US HIGHWAY 27 IN HAINES CITY, FL. THE PROPOSED LAND USE MAP AMENDMENT IS TO RE-DEFINE THE LAND USE OF THE PROPERTIES DESCRIBED THEREIN; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR A LARGE SCALE LAND USE AMENDMENT; PROVIDING FOR A COPY TO BE KEPT OF FILE; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

*Staff Contact: Richard Greenwood, Development Services Director (863) 421-9933*

**8.C. ORDINANCE NO. 17-1589 : AN ORDINANCE OF THE CITY OF HAINES CITY, FLORIDA; RELATING TO THREE (3) PROPOSED CHARTER AMENDMENTS FOR SUBMISSION TO REFERENDUM PROVIDING FOR INCLUSION OF RECITALS; PROVIDING FOR AMENDMENTS TO SECTION 4.02, SECTION 4.07, AND SECTION 9.04 OF THE CITY CHARTER; PROVIDING FOR THREE (3) BALLOT TITLES; PROVIDING FOR THREE (3) BALLOT QUESTIONS; PROVIDING FOR CITY CLERK TO OBTAIN SPANISH LANGUAGE TRANSLATION; PROVIDING FOR APPROVAL BY THE MAJORITY OF ELECTORS VOTING ON THE APRIL 3, 2018 GENERAL MUNICIPAL ELECTION BALLOT; PROVIDING FOR A NOTICE OF AN ADVERTISEMENT OF THE REFERENDUM ELECTION TO BE PUBLISHED IN ACCORDANCE WITH THE STATE OF FLORIDA ELECTION CODE; PROVIDING THAT UPON ADOPTION OF THIS ORDINANCE THE THREE (3) PROPOSED CHARTER AMENDMENTS SHALL BE SUBMITTED TO THE QUALIFIED ELECTORS OF THE CITY OF HAINES CITY, FLORIDA, ON THE APRIL 3, 2018 GENERAL MUNICIPAL ELECTION BALLOT AND SHALL BECOME EFFECTIVE AS PROVIDED BY LAW; PROVIDING FOR THE CITY CLERK TO CONFORM AND CODIFY THE CHARTER AMENDMENTS TO THE CHARTER IF APPROVED; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR AN EFFECTIVE DATE(S) OF PROPOSED CHARTER AMENDMENT(S).**

*Staff Contact: Linda Bourgeois, City Clerk (863) 421-9921*

**8.D. DEVELOPERS AGREEMENT WITH HHSM I, LLC AND HMD VI, LLC**

*Staff Contact: Linda Fisher, Interim Utilities Director*

**8.E. AWARDDING RFQ 170907 MUNICIPAL POOL FACILITY DESIGN & PROJECT MANAGEMENT**

*Staff Contact: Brian Ross, IT Director (863) 421-9984*

**8.F. PARKS AND RECREATION BOARD APPOINTMENT**

*Staff Contact: Jeff Jones, Interim Parks and Recreation Director*

**8.G. RESOLUTION NO. 17-1292 : A RESOLUTION OF THE CITY OF HAINES CITY, FLORIDA; AMENDING THE FEE SCHEDULE FOR CHARGES ASSOCIATED WITH DEPARTMENTAL PROCEDURES OR PROCESSES; PROVIDING FOR THE INCORPORATION OF RECITALS; PROVIDING FOR AMENDMENTS; EXERCISING THE USE OF GRANTED ADMINISTRATIVE AUTHORITY; PROVIDING FOR THE CITY CLERK TO KEEP A COPY OF THE UPDATED FEE SCHEDULE ON FILE; PROVIDING FOR REPEAL OF RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

*Staff Contact: Linda Bourgeois, City Clerk (863) 421-9921*

9. CITY MANAGER'S REPORT
10. CITY CLERK'S REPORT
11. CITY ATTORNEY'S REPORT
12. COMMISSION COMMENTS
13. ADJOURNMENT
14. RESOLUTIONS

Website Address – [hainescity.com](http://hainescity.com)

**NOTICE** – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.  
Phone: 863-421-9921



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 863-421-9921 for information regarding available aids and services.