

**MINUTES  
INVITATION TO BID MEETING  
HAINES CITY, FLORIDA**

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**September 7, 2018**

**1:00 PM**

**Commission Chambers**

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**1. CALL TO ORDER**

Information Technology Director Brian Ross called to order the ITB 180615 CDBG Sewer Replacement Meeting to order at 1:08 p.m. on Friday, September 7, 2018 in the City Commission Chambers located at 620 E. Main Street, Haines City, FL.

Selection Committee in attendance: Utilities Director Tracy Mercer, James Coker, Ray Leonard - Lead Pump Operator, John Howell - Civil Surv, Hetty Harmon - Civil Surv.

Staff in attendance: Information Technology Director Brian Ross and Deputy City Clerk Erica Anderson.

**2. ITB 180615 CDBG**

IT Director Ross opened up the meeting to continue the CDBG Sewer Replacement project 180615 selection committee discussion.

Additional and more current references were requested from bidders.

There were eight bids with Pospiech being the lowest and Watson Civil being the second lowest bid.

IT Director Ross called for a motion, Utilities Director Mercer motioned to consider Pospiech as the lowest cost, most responsible and most responsive bidder. Utilities Foreman Coker seconded the motion, the motion was approved unanimously.

**3. ADJOURNMENT**

Without any further business the meeting was adjourned at 1:15 p.m.

APPROVED: \_\_\_\_\_

BY: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Linda Bourgeois  
City Clerk