

**MINUTES  
PARKS AND RECREATION BOARD MEETING  
HAINES CITY, FLORIDA**

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**November 21, 2017**

**5:00 PM**

**Commission Chambers**

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**1. CALL TO ORDER**

The Parks and Recreation Board Meeting was called to order by a consensus of the members on Tuesday, November 21, 2017 at 5:05 p.m. in the City Commission Chambers located at 620 E. Main Street, Haines City, Florida.

Board Members in attendance were: Linda Kuchta, Daniel Stanton, and David Graham.

Staff in attendance were: Interim Director of Parks and Recreation Jeff Jones, Aquatics Coordinator Heidi McIntee, Parks and Recreation Supervisor Jillian Latimer, and Deputy City Clerk Erica Anderson.

**2. INTRODUCTIONS**

No introductions were given at this time, due to new members not in attendance.

**3. APPROVAL OF MINUTES**

The meeting minutes were reviewed by the board.

**4. APPOINTMENT OF CHAIR AND VICE CHAIR**

There was no quorum present to vote on Board Chair and Vice-Chair.

**5. NEW BUSINESS**

**5.A. PERSONAL TRAINER POLICY - JEFF JONES**

Interim Director Jeff Jones presented the Personal Trainer Policy to the board. He spoke on the challenges and resolutions to problems in the facilities.

Discussions ensued on the personal trainer policy, permit fees and the possibility of charging fees with the proceeds going to Parks and Recreation.

The Board came to a consensus to accept the Personal Trainer Policy as is.

**5.B. HAINES CITY TRAIL PLAN - JEFF JONES**

Interim Director Jones presented on the trail plan and went over the grant application processes with the board and the need for the trail plan to include park staff and research and development. He went on to say the project would be fully funded by the state and extended an invitation for the board to join a special trail plan committee.

The board came to a consensus to accept the Trail Plan as is.

**5.C. DIVISION OVERVIEW: AQUATICS - JILL LATIMER & HEIDI MCINTEE**

Parks and Recreation Supervisor Latimer presented on the aquatic center and Aquatics Coordinator McIntee presented on water safety.

Questions from the board surrounded the time and process to become a life guard and teach water safety lessons. Also, age limits on the aqua zumba, whether services are available to seniors and who teaches the lessons. Coordinator McIntee stated it is 2 years and the water safety is ongoing. Aqua Zumba starts at age 16 and up and trained staff teaches the swimming lessons and Aquatic Zumba.

A brief discussion on the Oakland Pool vs. a splash pad ensued amongst the board.

The board talked about the cost points for heating the pool at Lake Eva during the colder months and the use of solar being more cost effective in the long run. The board was informed that staff is currently looking at this and other possibilities.

**5.D. PARKS AND RECREATION MASTERPLAN - JEFF JONES**

The board will review the Parks and Recreation Masterplan in it's entirety at the next scheduled meeting.

**6. BOARD DISCUSSION**

Board members requested hard copy of the Masterplan to review before the next meeting. Interim Director Jones stated he would leave a copy for each member to pick up at the Library.

The board decided the next meeting will be held on Tuesday, December 12th at 5:00 p.m.

Board Member Graham thanked staff for their hard work.

Interim Director Jones stated, we will be bidding out our concession contract, it is set to end this year.

**7. ADJOURNMENT**

Without any further discussion the Parks and Recreation Board Meeting was adjourned at 6:09 p.m.

APPROVED: \_\_\_\_\_

BY: \_\_\_\_\_

ATTEST:  
  
\_\_\_\_\_

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Linda Bourgeois  
City Clerk